

Phone: (345) 769-7526

Fax: (345) 769-2228

Website: www.planning.gov.ky



Department of Planning
P.O. Box 113
Grand Cayman KY1-9000
Cayman Islands, BWI

Submittal Checklist for Application for Building Permit Houses and Duplexes

1. Submit two (2) sets of the following plans for review by BCU staff:
 - a) Site Plan (normally 2 copies are received from planner)
 - b) Elevations of all sides of structure (2 copies from planner)
 - c) Floor Plans of all floors (2 copies from planner)
 - d) Section View through entire structure
 - e) Foundation Plan and Footing Details with reinforcing
 - f) Structural information, including; Eave Detail, Wall Details, Belting Beam, Lintel Details, Girder Details and Hurricane Connectors
 - g) Dimensioned Stair Detail of all stairs, show; rise, run, tread & nosing
 - h) Floor Framing Plan (when required)
 - i) Roof and Ceiling Framing Plans or Truss Framing Plan (for framed roof, provide details of roof support)
 - j) Plumbing Site & Floor Plans with Septic Tank or Treatment Plant
 - k) Electrical Site & Floor Plans with load calculations & panel schedules
 - l) Mechanical Plans are not normally required
2. Provide information on bedroom egress windows. Minimum size to comply with Section 1005.4 of the Cayman Islands Building Code.
3. Provided information on tenant separation walls & floor/ceiling assemblies as required between units of duplexes and triplexes.
4. Provide AC/DC smoke detectors for sleeping areas per Section 905.2 of the Cayman Islands Building Code.
5. Provide safety glass in hazardous locations per Section 2405.2 of the Cayman Islands Building Code
6. Provide horizontal ladder reinforcing at all block walls at 16" o/c vertically (2109.32 CIBC).
7. Provide work/service platform for air conditioning equipment located in an attic space per Section 304.4 of the Standard Mechanical Code
8. Additional information or clarification may be required, based on; use, location, type of construction, number of stories, egress requirements, etc.
9. All submittals must comply with applicable codes and standards as follows:
 - 2002 Cayman Islands Building Code (1999 SBCCI Standard Building Code as amended)
 - 1997 SBCCI Standard Plumbing Code
 - 1997 SBCCI Standard Mechanical Code
 - 2005 National Electrical Code
 - 1998 ICC/ANSI A117.1 (Handicap Accessibility)